

What is Restricted Procedure Stage 2?

Restricted Procedure Stage 2 allows contracting authorities to send out a short invitation to tender electronically to a select list of suppliers, pre-qualified under the restricted procedure for both OJEU and below threshold notices. The tender process can be managed online with options to attach and send documents, activate online Q&A, and receive completed tender submissions online using the tender submission postbox.

When would I use the Restricted Procedure Stage 2?

Authorities would use this function following the receipt of expressions of interest or PQQs from a restricted procedure notice. It is used to invite short listed suppliers to the tendering phase and also allows for final tenders to be submitted via the electronic postbox. This keeps the entire restricted tendering process online to help simplify and reduce the work load for both purchasers and suppliers, while maintaining fairness and integrity for all parties.

Suppliers would use this facility when they are invited to respond to the second stage of a restricted procedure by the contracting authority – in this case the suppliers will receive an automatic email alert. If the purchasing authority has also activated the tender postbox for online submissions then suppliers can quickly and efficiently provide details of their final bids.

How do I use Restricted Procedure Stage 2?

